

Utility & Directional Boring Policy

Washington Township, Pickaway County, OH

Ohio Revised Code 5571.16 Grants the responsibility of overseeing the use of township road right of ways to the local township administration. The following policy dictates the installation of above or underground utilities in Washington township right of ways.

- 1. All underground boring and above ground projects involving Six (6) or more poles require:
 - a. submission of the “Application for Permit to work along or Across Washington Township, Pickaway County, Ohio roads.**
 - b. Must meet the “Minimum Standards for Directional Boring under/Within Right of Way.”****
- 2. Projects of 5 or fewer above ground poles do not need to submit application, but require 3 business day’s notice prior to beginning work**
- 3. Notice and permit applications are to be submitted and acknowledged by the Township Fiscal Officer:
 - a. Tom Beavers, 8151 Stoutsville Pike, Circleville, OH 43113**
 - b. 740-497-2020**
 - c. washingtonpickaway@frontier.com****
- 4. This permit must be submitted with required \$50 fee & approved by Trustee board prior to any work being done.**
- 5. This permit application and process is intended to be consistent with the requirements of Pickaway County, Ohio Engineers.**

Policy Date 4/8/2026

WASHINGTON TOWNSHIP, PICKAWAY COUNTY, OHIO

APPLICATION FOR PERMIT TO WORK ALONG OR ACROSS Washington Township, Ohio roads

Application Date: _____

Permit #: Wash.TWP _____

Application is hereby made by _____

Address or P.O. _____

Complete statement of type of work to be done: _____

AT THE FOLLOWING DESCRIBED LOCATION:

Along/across _____ Road, _____ Township.

Work will commence on or about _____ and will require _____ days.

If this permit is granted, I/We agree to the following conditions:

1. The traffic will be maintained at all times, unless written permission is granted by the Washington Township Trustees to close the road.
2. The disturbance to road surface and shoulders will be kept at a minimum and trenches will be backfilled with gravel and tamped so that settlement of the material will be minimized. If settlement does occur, additional suitable material will be put into place and compacted.
3. The road surface at the trench will be replaced with material of the type that was removed and the new surface shall conform with the grade of the undisturbed surface.
4. Lights, signs, barricades and, if necessary, flaggers and watchmen will be placed on the job for the protection of traffic at all times, day and night, during the time this work is being done and instructions given by the Washington Township trustee (representative), as to handling of traffic, will be fully complied with.
5. I/We assure the responsibility for and will save Washington Township harmless from any and all claims for personal injuries and property damages and shall defend any action that might be brought due to this work. To cover this responsibility, I/we have the following insurance which is now in force and will remain in force during the prosecution of this work:

AMOUNT	FOR	POLICY NUMBER	INSURANCE CO.

6. Responsibility under this permit will remain in force until a release has been granted by the Washington TWP. Trustee (Representative).
7. Please provide a copy of complete plans for your intended project with this application to Washinton Township Trustees 8151 Stoutsville pike Circleville, Ohio 43113, Phone Number: 740-497-2020, e-mail: WashingtonPickaway@frontier.com
8. Washington Township must be notified 48 hours prior to beginning work.
9. A right of way request is required, and a verified right of way must be shown on the submitted plan.

IF APPROVED, PERMIT EXPIRES 90 DAYS FROM PERMIT APPROVAL DATE, UNLESS OTHERWISE NOTED BY Washington Township Trustee (representative)

Applicant Name: _____

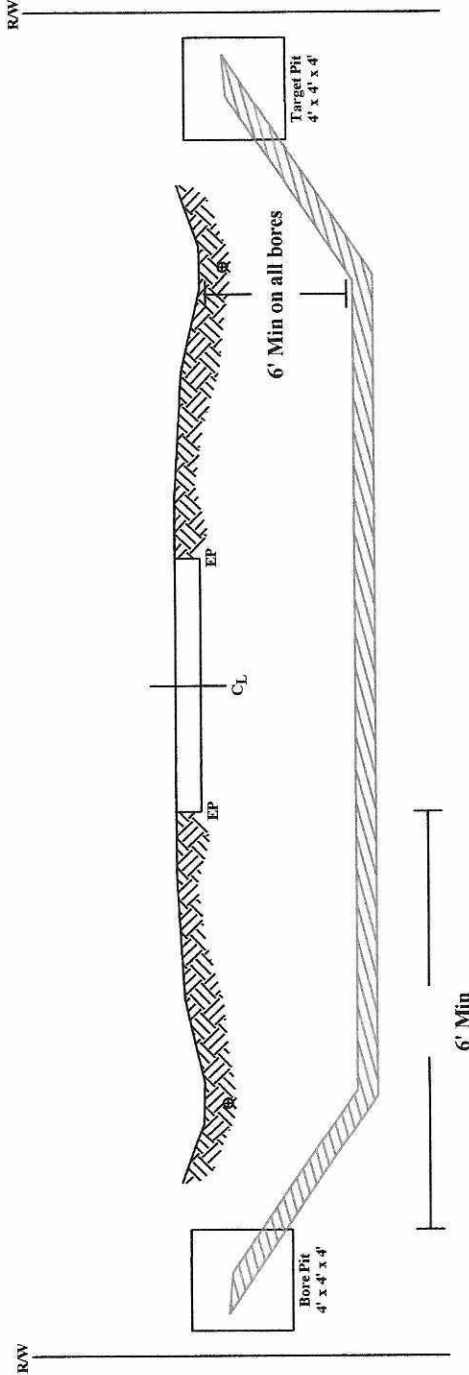
Trustee (representative)Signature: _____

Applicant Signature: _____

Approval Date: _____

Applicant Address: _____

Applicant Phone Number: _____



- **No excavation within the influence of the pavement.
- **Place end marker with utility owner's name describing conduit at all new structures.
- **ONLY at grade structures/vaults will be permitted.
- **ANY utility to be crossed shall be exposed.
- **Bore Pit to be backfilled and compacted in 6" lifts with material removed
- **Area shall be seeded according to Item 659, unless otherwise specified by Washington TWP. Trustee
- **Flow of ditch must be maintained at all times
- **Any existing tiles damaged shall be replaced with the same size N-12 plastic or similar approved material, including all couplings
- **Township Inspector shall be contacted to view open trench prior to placement of any backfill by the contractor
- **Bore log will be required at the conclusion of the project, including at least depth and distance from edge of pavement

~~Minimum Standards for Directional Boring Under Within Right of Way~~

Approved:

Revised

**Directional Boring
 Within Right of Way**